Republic of the Philippines
Office of the Solicitor General

# Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: October 9, 2025
Quotation #: PS-025-10-108
ABC: ₱31,277.58

**Sir/Madam:**

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

**RODRIGO L. OJENAL**
SAO, Administrative Division

***To be filled-out by Supplier:***

| ITEM NO: | ITEM & DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|---|---|
| 1 | **PREVENTIVE MAINTENANCE SERVICE:**<br>**7th-Year / 80,000 KM Check-Up**<br>**Vehicle Model:** Honda Civic 1.5 RS Turbo<br><br>*Includes labor, replacement of various parts as necessary, and replacement of fender bulbs.<br><br>*Note: For OSG service vehicle with Plate No. SNE 5901 / ABP 1012*<br><br>**(Price Vat-Included)** | 1 | lot | | |

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement - for above ₱500,000)
   d. [ ] Notarized Omnibus Sworn Statement (for Small Value Procurement - for above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

**Sir/Madam,**

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

**ANGELITO E. FRIAS/FATHIA X. KARIM/CHRISTIAN D. BUAT**
SIGNATURE OF CANVASSERS

***For more information, you may contact us:***
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
***Please send your quotation to:***

osg.procurement@yahoo.com